

Sr. Community Investment Manager- Florida Blue Foundation (FL -based)

Job Summary

Responsible for managing Foundation grants and community investments. Develop, manage and evaluate a portfolio of assigned grants. Develop and implement best practices in strategy development, grant-making, and measurement of outcomes. Develop relationships externally with networks of foundations, associations, corporations, nonprofits and issue experts to advance the work in health and other related needs in the community.

What You Will Be Doing:

- Manage and evaluate a portfolio of assigned grants.
 - Leads the review of applications; conducts due diligence; manages grantee relationships; coordinates on evaluations and metrics to assess the outcomes and impacts of the funded grants; Manages annual grant portfolios through life of the grants. Maintains communication with grantees, reviews grantee periodic reporting of outcomes and handles any issues that may arise through the grant. Provides direction and analysis about program funding focus areas and emerging trends in health philanthropy.
- Responsible for managing Foundation grants and community investments
 - Works closely with Director, Community Investments and other internal partners to research emerging trends and community needs, and to develop grant programs that align with the Foundation and corporate social impact priorities and objectives. Presents findings to Foundation board.
 - Leads outside committees, and internal committees formed to assist Foundation with its grant programs. Leads Drivers of Health priority teams to share findings and collaborate on solutions for community issues.
- Coordinates closely with the Learning and Leadership team and the CSR Research and Evaluation Manager to present our work and grantees' accomplishments to internal and external constituents; coordinate and work with others in the state. Serves, as assigned, as spokesperson and representative of Foundation to community leaders, public officials, media, individuals and influential stakeholders across Florida. (10%)
- Works with internal teams to provide the information and data for reports and documents for multiple audiences as needed; Develops communications content related

to Foundation programs and initiatives. Provides data to internal and external groups for reports and studies.

- The essential functions listed represent the major duties of this role, additional duties may be assigned

What You Must Have:

6+ years related work experience. Experience Details: Six or more years working in corporate philanthropy, not-for-profit organization or project/relationship management, including three or more years of leading work teams or committees

Related Bachelor's degree or additional related equivalent work experience

Additional Required Qualifications

Demonstrated experience in formulating and implementing policies and procedures

Strong written communication, presentation and planning skills with demonstrated experience speaking to and writing for diverse audiences

Ability to clearly communicate complex information in an easy to understand manner; able to deliver key messages effectively both verbally and in writing

Demonstrated ability to work with external stakeholders and community organizations, with an emphasis on cultural competence

Demonstrated ability to achieve business results in an environment of ambiguity, conflict and constantly changing business needs

Demonstrated experience maintaining confidentiality regarding sensitive information

Preferred Education

Master's degree Applicable field of study

Additional Preferred Qualifications

In-depth knowledge of philanthropy and the nonprofit sector Experience in public affairs or public understanding/influencing

General Physical Demands

Sedentary work: Exerting up to 10 pounds of force occasionally to move objects. Jobs are sedentary if traversing activities are required only occasionally.

Physical/Environmental Activities

Must be able to travel to multiple locations for work (i.e. travel to attend meetings, events, conferences). Frequently

What We Offer:

As a Florida Blue employee, you will thrive in our Be Well, Work Well, GuideWell culture where being well as an individual, and working well as a team, are both important in serving our members and communities.

To support your wellbeing, comprehensive benefits are offered. As an employee, you will have access to:

- Medical, dental, vision, life and global travel health insurance;
- Income protection benefits: life insurance, Short- and long-term disability programs;
- Leave programs to support personal circumstances;
- Retirement Savings Plan includes employer contribution and employer match;
- Paid time off, volunteer time off, and 11 holidays
- Additional voluntary benefits available; and
- A comprehensive wellness program

Employee benefits are designed to align with federal and state employment laws. Benefits may vary based on the state in which work is performed. Benefits for intern, part-time and seasonal employees may differ.

To support your financial wellbeing, we offer competitive pay as well as opportunities for incentive or commission compensation. We also conduct regular annual reviews with pay for performance considerations for base pay increases.

Typical Annualized Hiring Range: \$88,100 - \$102,000

Annualized Salary Range: \$88,100 - \$143,100

Final pay will be determined with consideration of market competitiveness, internal equity, and the job-related knowledge, skills, training, and experience you bring.

We are an Equal Opportunity/Protected Veteran/Disabled Employer committed to creating a diverse, inclusive and equitable culture for our employees and communities.

Apply here: <https://careers.guidewell.com/us/en/job/33582/Sr-Community-Investment-Manager-Florida-Blue-Foundation-FL-based>